

Ad-HOC Meeting Recommendations (Updated: July 18, 2018)

Recommended Actions: The NOFA Ad-Hoc Committee is recommending to that you adopt the following policies and processes for the 2018 NOFA Competition:

I. Agency Administrative Review – Capacity

The general purpose of the Agency Administrative Review process is to 1) assess agency's capacity to administer CoC homeless projects while complying with HUD requirements; 2) determine which agencies are eligible to proceed to the project submittal phase.

Recommendation: Release the LOI Part I following approval on May 23 by the CoC Board. To be due by the second week of June. (Approved at May CoC Board Meeting)

II. RFQ and RFP for New and/or Bonus Projects

The general purpose of the RFQ is similar to the Agency Administrative Review but for non-CoC funded agencies. The RFP will be issued after the 2018 NOFA has been released. To be due in mid-June.

Recommendation: Release RFQ the same week we release the LOI Part I and the RFP to be released the same week as the LOI Part II. (Approved at May CoC Board Meeting)

III. Project Application Submission – Compliance

The Project Application Submission consists of a review of a project's performance. A CoC must consider the need to continue funding for projects expiring in Calendar Year (CY) 2019. Renewal projects must meet minimum project eligibility, capacity, timeliness, and performance standards identified in the 2018 NOFA or they will be rejected from consideration for funding.

Recommendation: Call for project Submittals following the release of the 2018 NOFA. (Approved at May CoC Board Meeting)

IV. Performance Measures

Due to the issues related to the transition from Adsystem version 5 to version 6 and the recent data migration to Clarity it was decided to use APRs for performance measures for the 2018 NOFA.

Recommendation: Approve scoring thresholds and point values for each measurement. (Approved at May CoC Board Meeting)

V. Agency Project Presentations

Presentations will be held following the release of the 2018 NOFA and will be scored using a rubric recommended by the NOFA Ad-Hoc Committee and approved by the CoC Board. The approved rubric will be in part prepopulated with scores from the Administrative Review, Project Application Submissions, Data Quality and Project Performance Measures. The remainder of the scoring will address issues such as CES participation, unspent funds, bed utilization rate, project cost efficiencies, housing first/low-barrier implementation, CoC participation, collaboration and leveraging of project funding, addressing local priorities, and any other priorities that HUD may emphasize in the 2018 NOFA.

Recommendation: Approve the use of Agency Project Presentations and scoring rubric for project rankings in 2018 NOFA. (Approved at May CoC Board Meeting)

VI. Proposed Reallocation Policy Recommendations

- A.) Reallocation from Agency Administrative Review – Projects that do not pass Part I Review
- B.) Reallocation of Unspent funds (review 3 years of funding/expenditures with 10% or more unexpended)
- C.) Reallocation of Low Performing Projects (PSH, RRH)
- D.) Other Reallocation Options in NOFA (pending Department of Housing and Urban Development [HUD] NOFA release)

VII. Timely and Incomplete Submission

Based on the discussion at last year’s recommendations the following policy was developed for applications that are submitted late, are incomplete or do not meet the Technical Requirements and/or Document Presentation Requirements.

The following is a list of the possible reductions an Agency will receive.

- 3 point reduction for late applications.
- 3 point reduction for not meeting the Technical and Document Presentation Requirements for original and copy submittal.
- 3 point reduction for not meeting the Technical and Document Presentation Requirements for electronic copy on USB flash drive.
- 3 point reduction for each incomplete or missing exhibit and/or attachment.

Agency Administrative Review is due on DATE at TIME PST. There will be a one hour grace period for agencies to submit the Agency Administrative Review in the instance that they encounter a delay due to acts of God, or circumstances beyond their control.

Agency Administrative Review will be considered late and penalized with a three (3) point reduction after TIME.

Agency Administrative Review will not be accepted after the end of business day on DUE DATE. 2-1-1 Orange County (211OC) regular hours of operation at Monday through Friday, from 8:00am to 5:00pm.

Post NOFA Release Recommendations:

On June 20, 2018 the HUD opened the FY 2018 COC Program Competition. The following recommendations are being presented to the CoC Board on July 18, 2018 for consideration.

VIII. Bonus RFP

This year’s estimated Bonus amount for OC is \$1,368,454. The Bonus is no longer called the Permanent Housing Bonus, just the Bonus. HUD is allowing Bonus projects to include all component types (including PSH, RRH, TH-RRH, HMIS and CES). The Ad-Hoc Committee and the Executive Directors met on July 9th and developed a consensus that Bonus funding should be focused on RRH that is more impactful, innovative and focused on local priorities.

Recommendation: It is recommended that the Board approve the Bonus RFP with a focus only on RRH projects.

Additionally, given the CoC’s current conversations around youth homelessness, and given the emphasis on youth homelessness by HUD in the last two CoC Applications, it is recommended that the Bonus RFP include an allowance so that agencies interested in responding to the RFP with an RRH project focused on youth, be allowed to submit a response to the RFQ and RFP.

IX. Domestic Violence (DV) Bonus: The estimated DV Bonus amount for OC is \$1,461,215.

A CoC may apply for ONE OF EACH of the following types of projects:

- Rapid rehousing projects that must follow a housing first approach.
- Joint Transitional Housing and Rapid Rehousing component projects that must follow a housing first approach.
- Supportive Services Only Projects for Coordinate Entry to implement policies, procedures, and practices that equip the CoC's Coordinated Entry to better meet the needs of survivors of domestic violence, dating violence, sexual assault, or stalking.

A CoC can only submit one project application for each of the project types above. If a CoC submits more than one project application for each project type, HUD will only consider the highest ranked project that passes eligibility and quality threshold review for the DV Bonus and will consider any other project for funding as a regular bonus project.

A CoC may apply to expand an existing renewal project that is not dedicated to serving survivors of domestic violence, dating violence, sexual assault, or stalking to dedicate additional units, beds, persons served, or services provided to existing program participants to this population.

CoCs are required to rank all DV Bonus projects on the New Project Listing of the CoC Priority Listing with a unique rank number. If a project application designated as DV Bonus is conditionally selected by HUD with DV Bonus funds, HUD will remove the ranked DV Bonus project from the New Project Listing and all other project applications ranked below the DV Bonus project will slide up one rank position. If the DV Bonus project application is not conditionally selected with DV Bonus funds, the project application will remain in its ranked position and will be considered for conditional award under the regular bonus amount available to the CoC.

Recommendation: Approve the release of the DV Bonus RFP with a focus on RRH and joint Transitional Housing/RRH projects.

**X. Updated NOFA Timeline
See Handout**

Recommendation: Approve the updated 2018 NOFA timeline.

XI. Agency Presentations Scoring Rubric

After review by the Ad-Hoc Committee and the Executive Directors, the Scoring Rubric has been updated to reflect feedback and to improve the number of prepopulated objective measures.

Recommendation: Approve the updated scoring rubric.

XII. New Items for Consideration

The following are options this year's NOFA offers CoCs for consideration.

- Applicants may transition their project(s) from one CoC Program Component to another over a one-year grant cycle
- Applicants may consolidate two, three, or four eligible renewal projects into one project during the application process
- Applicants may apply for new funding to expand for non-CoC-Program funded projects

Recommendation: Require that agencies intending to transition or consolidate be required to notify the CoC NOFA Ad-Hoc Committee, through the CoC Manager ASAP but no later by July 20, 2018.